

Board of Selectmen
Minutes
February 17, 2015

This meeting was held at The Gilbert School – auditorium

Item 1. Call to Order

The meeting was called to order at 7:00 p.m. by Mayor Bouchard

Attendance:

Sel. Albanesius, Sel. Bouchard, Sel. Perez, Sel. Pimentel, Sel. Sedlack
Town Manager, Dale Martin

Absent: Sel. Closson and Sel. Langer

Item 2. Pledge of Allegiance

The Pledge of Allegiance was recited.

Item 3. Agenda Review

Sel. Bouchard asked to have added to the agenda the approval of minutes to the February 12, 2015 Special Meeting.

Item 4. Approval of Minutes

Motion by Sel. Perez, seconded by Sel. Albanesius

To approve the minutes of the February 5, 2015 meeting

UNANIMOUS

Motion by Sel. Albanesius, seconded by Sel. Perez (Added to the agenda by Mayor Bouchard)

To approve the minutes of the February 12, 2015 Special Meeting

UNANIMOUS

Item 5. Adjourn to Special Town Meeting

Motion by Sel. Bouchard, seconded by Sel. Pimentel

To adjourn to the Special Town Meeting at 7:15p.m

UNANIMOUS

Meeting reconvened at 7:35 p.m.

Item 6. Finance Director's Report

A report was given by the Town Manager, Dale Martin in the absence of the Financial Director, Brenda Fox-Howard.

Item 7. Town Manager's Report

The Town Manager, Dale Martin, gave a report to the Board.

Item 8. Citizens' Comments

David Lapointe, Jay Budahazy

Item 9. Correspondence None

Item 10. Unfinished Business

A) 15-013 Analysis of Land Use Offices.

Motion by Sel. Bouchard, seconded by Sel. Albanesius

Authorization or support to move forward with the Request for Proposal for qualifications to start this right away and he believes the intent was that these proposals would be drawn from the \$50,000 dollars that was appropriated into the selectmen contingency funds.

Sel. Perez stated that this motion should be broken up into two part.

1. To hire M. Connors to do a review in the amount of \$1,500.
2. To go out for A RFQ

A motion by Sel. Bouchard, seconded by Sel. Perez

To withdraw the original motion

UNANIMOUS

Motion by Sel. Bouchard, seconded by Sel. Perez

To hire Martin Connor for a sum not to exceed \$1,500 to give us a report on restructuring our Land Use Offices, to include forms and automating the processes in those Departments.

UNANIMOUS

Motion by Sel. Bouchard, seconded by Sel. Perez

To send out RFP's for the review of professional planning assistant for several facts, consultant in conjunction with the Planning & Zoning Commission to review applicability of the Town of Winchester's Plan of Conservation and Development originally adopted on January, 2011 and once confirmed again in conjunction with Planning & Zoning Commission the Planning and Zoning Commission wishes to review it and if appropriate, amend the Town of Winchester Zoning Maps, the general intent is to consolidate and/or reduce the number of Zoning Districts currently in effect. Upon completion of task one and two provide professional guidance in revising the Town of Winchester Planning & Zoning regulations. The Current regulations are available for review on the Town of Winchester website. The task 1 and 2 can be completed prior to the year June 30, 2015 and the funds are to be obtained through the Economic Development \$50,000 set aside in the Selectmen's contingency.

Sel. Perez asked that the motion be amended to take away the funding part until we get the request then we will know how much money it will cost.

Sel. Bouchard amended the motion:

Motion by Sel. Bouchard, seconded by Sel. Perez

To only to seek the consultant RFQ for Planning & Zoning Commission to review the Plan of Conservation Development and once that is confirmed, again the Planning & Zoning Commission with the intent to consolidate and reduce the number of Zoning Districts and then after 1 & 2 are completed to provide guidance to the Town of Winchester Planning & Zoning Regulations

UNANIMOUS

Item 11. New Business

A). 15-013 Refunds as recommended by the Collector of Revenues (Town Manager Martin)

Motion by Sel. Bouchard, seconded by Sel. Pimentel

To approve the refunds as recommended by the Collector of Revenues, Arlene Boutin.

UNANIMOUS

Item 12. Citizens' Comments

Stephen Kosinski

Item 13. Selectmen's Comments and Reports

Sel. Bouchard at this point in the meeting announced the results of the Special Town Meeting Vote as to changing the name of East End Park to Veterans Park.

A TOTAL OF 119 VOTERS VOTED:

YES 28

NO 91 The name of the park stays "East End Park"

Motion by Sel. Perez, seconded by Sel. Pimentel

To appoint Pamela Dean as a member of the Laurel City Commission term to expire March of 2020.

UNANIMOUS

Motion by Sel. Perez, seconded by Sel. Pimentel

To appoint Lisa Steeves as a member of the Laurel City Commission term to expire March of 2020.

UNANIMOUS

Sel. Bouchard placed into nomination the name of Michele Heniz for the Laurel City Commission.

Motion by Sel. Perez, seconded by Sel. Pimentel

To appoint Lynn Kessler to the Soldier's Monument Commission with the term to expire June, 2015.

UNANIMOUS

Item 14. Adjournment

Motion by Sel. Sedlack, seconded by Sel. Pimentel

To adjourn the meeting at 7:54 p.m.

ATTEST:

Sheila S. Sedlack, CCTC,CMC