

Town of Winchester
Board of Selectmen Meeting
Minutes
June 16, 2014

1. Call to Order

The meeting was called to order at 7:01 PM by Mayor Sterling

Attendance: Sel. Albanesi, Sel. Bouchard, Sel. Langer, Sel. Perez, Sel. Pimentel,
Sel. Sterling Town Manager, Dale Martin and Interim Financial Director, Cynthia
Rines

Excused: Sel. Closson

2. Pledge of Allegiance

3. Agenda Review

Sel. Perez requested that a conversation about the Finance Committee be added to
Item 10 (New Business) (J)

4. Approval of Minutes

Motion by Sel. Bouchard, seconded by Sel. Langer

To approve the minutes of the regular meeting on June 2, 2014

UNANIMOUS

5. Finance Report

Interim Finance Director Cindy Rines presented an estimated cash flow analysis

Sel. Sterling presented a Board of Finance Report for the Budget 2013-2014

6. Town Manager's Report

The Town Manager has hired Tanya Risucci as the new Recreation Director to
start on July 1, 2014.

7. Citizens' Comments

David Lunnen, Charlene LaVoie

8. Correspondence None

9. Unfinished Business

(A) 14-035a Sale of Property at 32 Lake Street

Motion by Sel. Bouchard, seconded by Sel. Pimentel

To approve the Board of Selectmen accept the proposal from XS4D

Entertainment Holding Company, LLC for the purchase of 32 Lake Street and

schedule a Special Town Meeting on July 21, 2014 to consider the following

question: "Shall the Town of Winchester sell 1.65 acres located at 32 Lake Street
to XS4D Entertainment Holding Company, LLC for \$15,000, with appropriate

due diligence and additional terms deemed necessary by the Town Attorney,
Kevin Nelligan.
UNANIMOUS

(B) Main Street Median Completion D:
Town Manager Dale Martin updated the Board on the Main
Street Median Project.

(C) Willow Street Ball field Parking Update:
Discussion on the parking and it was decided not to add any
additional spaces on Willow Street per the Chief of Police and
only generate four additional spots. New signage is going
up this week for additional parking elsewhere.

10. New Business:

(A) 14-037 Various Department Fund Transfers
Motion by Sel. Perez, seconded by Sel. Bouchard
To accept the certified resolution 14-10 including the attachments here to,
that reflect budget transfers related to the end of fiscal year 2013-2014
UNANIMOUS

WHEREAS, the electors of the Town of Winchester adopted the 2013-2014 budget as
required by the Town Charter; and

WHEREAS, in the course of municipal operations, the needs of the Town are subject to
change, resulting in both under expenditures and over expenditures to the adopted budget,
none of which however, result in Town government spending more than was authorized
by the adopted budget; and,

WHEREAS, it is necessary for proper accounting and auditing to reconcile the budgeted
expenditures to reflect the actual expenditures;

THEN NOW, THEREFORE, BE IT RESOLVED, that the Board of Selectmen hereby
adopts this resolution, including the attachments hereto, that reflect budget transfers
related to the end of fiscal year 2013-2014.

Motion by Sel. Bouchard, seconded by Sel. Pimentel

To transfer from Assessor (115)	
Line 806-0001-0000 Aerial Maps & Skilled Professionals	\$866
Line 811-0000-0000 Training & Education	\$736
Line 812-0000-0000 Data Processing	\$150
Line 814-0000-0000 Membership Dues & Subscriptions	\$ 94
Line 815-0000-0000 Legal Notices & Ads	\$154
To transfer to Assessor (115)	
Lines 384-0000-0000 Personal Property Audits	\$2,000

UNANIMOUS

Motion by Sel. Bouchard, seconded by Sel. Pimentel

To transfer from Fire (211)	
Line 192-0000-0000 Labor, Skilled & Professional	\$10,000
Line 811-0000-0000 Training & Education	\$10,000
Line 811-0001-0000 Fire Safety & Education	\$400
Line 820-0000-0000 Vehicle: Gas, Oil & Grease	\$8,000
Line 822-0000-0000 Electricity	\$5,075
Line 900-0005-0000 Pension Contribution	\$12,000

To transfer to Fire (211)	
Line 197-0000-0000 Overtime	\$ 400
Line 823-0000-0000 Heating Oil	\$25,075
Line 826-0000-0000 Maintenance of Equipment	\$20,000

UNANIMOUS

Motion by Sel. Bouchard, seconded by Sel. Pimentel

To transfer from Senior Center (813)	
Line 821-0000-0000 Maintenance of Vehicles	\$500

To transfer to Senior Center (813)	
Line 823-0000-0000 Heating Fuel	\$500

UNANIMOUS

Motion by Sel. Perez, seconded by Sel. Pimentel

To transfer from Senior Center (813)	
Line 820-0000-0000 Vehicle: Gas, Oil & Grease	\$150

To transfer to Senior Center (813)	
Line Item 806-0000-002-0000 Copies	\$150

UNANIMOUS

Motion by Sel. Bouchard, seconded by Sel. Pimentel

To transfer from Cemetery (313)	
Line 827-0000-0000 Maintenance of Structures	\$ 600
Line 827-0000-0000 Maintenance of Grounds	\$2,200

To transfer to Cemetery (313)	
Line 830-0000-0000 Contracted Equipment	\$2,800

UNANIMOUS

Motion by Sel. Perez, seconded by Sel. Pimentel

To transfer from Highways (311)	
Line 851-0000-0000 Engineering Services	\$1,000
Line 807-0000-0000 Telephone	\$5,000
Line 824-0000-0000 Water Usage & Septic Charges	\$1,000
Line 829-0000-0000 Uniform & Safety Clothing	\$1,500

Line 866-0000-0000 Stone \$5,000
Line 869-0000-0000 Road Improvements \$1,500

To transfer to Capital Outlay (915)
Line 311-0113-0000 Roller \$15,000
UNANIMOUS

(B) 14-038 Suspense List as Recommended by the Collector of Revenues
Motion by Sel. Bouchard, seconded by Sel. Pimentel
That the Board of Selectmen approves the 2014 Suspense Tax Book
UNANIMOUS

(C) 14-039 Review and Acceptance of Winsted Fire Department
Standard Operating Procedures
Motion by Sel. Albanesius, seconded by Sel. Bouchard
That the Board of Selectmen approves the proposed Winsted Fire
Department Standard Operation Procedures
UNANIMOUS

(D) 14-040 The Formation of a Task Force or Committee to Review the
Recent ISO Rating
Motion by Sel. Albanesius, seconded by Sel. Bouchard
To move that the Board of Selectmen establish an ISO Task Force to
include the Winsted Fire Chief (Robert Shopey), the Winchester Fire
Chief (Pete Marchand) the Public Works Director (Joseph Lemelin) one
Selectman (Daniel Langer), the Town Manager (Dale Martin and the
Chief of Police (Robert Scannell).
UNANIMOUS

(E) 14-041 Refunds as Recommended by the Collector of Revenues
Motion by Sel. Pimentel, seconded by Sel. Langer
That the Board of Selectmen authorize the refunds recommended by the
Collector of Revenue in the amount of \$3,358.27.
UNANIMOUS

(F) 14-042 \$100,000 Brownfields Study State Grant
Motion by Sel. Bouchard, seconded by Sel. Pimentel
That the Board of Selectmen conditionally approves the Municipal
Brownfield Assessment and Inventory Grant agreement, subject to the
Revision of the Negative Pledge section to NOT apply for uses related to
the grant application.
UNANIMOUS

(G) 14-043 Bid Waiver for Asphalt Roller
Motion by Sel. Bouchard, seconded by Sel. Pimentel
That the Board of Selectmen approves the bid waiver for the Hydrostatic

Vibratory Roller, for a cost not to exceed \$15,000.
UNANIMOUS

(H) Design and Implementation of a Town Finances Grant Status and Project Initiative "Dashboard" Report
Sel. Albanesius passed out a Dashboard Report to consider using on a monthly basis

(I) Town Website
Discussion held

(J) Finance Committee (added to agenda item 3)
Discussion occurred on the status of the Finance Committee and it will Continue with posted meeting agendas

11. Citizen's Comments
Charlene LaVoie

12. Selectmen's Comments and Reports
Motion by Sel. Bouchard, seconded by Sel. Albanesius
To re-appoint Joseph Forster to the Winchester Housing Authority Commission with an expiration date of May 2019.
UNANIMOUS

13. Adjournment
Motion by Sel. Pimentel, seconded by Sel. Bouchard
To adjourn the meeting at 9:02 PM
UNANIMOUS

ATTEST:
Cheryl L. Carriere, Assistant Town Clerk