

**Town of Winchester
Soldiers' Monument Commission**

P.O. Box 322 • Winsted, CT 06098 • www.SoldiersMonumentWinsted.org

**MINUTES
For the Monthly Meeting
November 2, 2016**

Held in the third-floor conference room, Winchester Town Hall, 7 p.m.

1. Call to Order

Meeting called to order at 7:08 P.M. by Virginia Shultz-Charette, Chairman.

2. Roll Call

Virginia Shultz, Noreen Marchand, Jack Bourque, Steve Dew, Sheila Sedlack. Douglas Werner and Steven Silvester. Lynn and Deborah Kessler were not in attendance.

3. Public Comment

None

4. Approval of Secretary's Minutes

The minutes for the October 2016 meeting were approved. The motion was made by Noreen Marchand and seconded by Sheila Sedlack. Approved by everyone except Doug Werner, who abstained, as he was not at the last meeting. They will be emailed to Town Hall per procedure.

5. Approval of Treasurer's Report

Our Treasurer was absent, therefore, no report was given. Virginia, very happily, reported that, \$6765.00 was or will be deposited in to the account; funds were generated by our Fundraising Letter Campaign.

6. Communications

None.

7. Old Business

2016 Cemetery Walk Review

We all agreed that the weather was cold, rainy, and windy with a little sleet mixed in. Estimated 30 people went through the tour. Jack suggested, because of the low attendance, that we could do the same presentations next year. Everyone thought that was a good idea. Virginia wants to conduct a Memorial Day Civil War cemetery walk.

December 10 Carol Sing at monument

We discussed: Dec. 10 3:00-4:00. Parking. Hot chocolate. Invitations to area church choirs should be no later than Nov. 27th. Noreen will call the Gilbert Band director to see if the band would like to participate.

Fundraising projects

2016 fundraising letter campaign update:

Virginia reported that it's going better than last year.

Window special fundraising:

We discussed that businesses and people will be buying a window at \$1500.00 each and that a plaque, with their name on it, will honor their donation. We discussed that the window would include the glass, sash, and the installation, as it goes out to bid.

Transfer of \$30K to restoration account

Jack reported that the \$30K is still in the works.

Roof Update

The roof project has been started and it is going very well. We discussed that a partial payment, as per the contract, of \$21,000 is due.

Steve Silvester reported:

The original concrete roof is in excellent condition and is pitched so that the water will drain to the sides of the monument. The Christmas tree mounting will be different. There's evidence of an old roof penetration that could have been a flue for the fireplace or a flue for an oil (kerosene) heater. He showed us pictures of the roof progress, which included the hatchway door and the ventilation turbine, from his iPhone. He showed us a chunk of the original asphalt that covered the concrete roof, a piece of the chimney flue and an old padlock. He suggested that these artifacts should be displayed in the monument. We all agreed.

Jack Bourque showed us pictures, from his iPhone, disturbing pictures of roof primer streaking down the granite sides of the monument. We all agreed that the final payment be held until this is cleaned up.

Next Renovation Project? Repointing, Partial repointing, electrical conduit?

Steve Silvester seems to remember that an estimate for moving the conduit was around \$6000.00. We discussed the possibility of using the Fundraising Letter money for moving the conduit. We discussed that the conduit must be moved before we install new windows.

Security signs

The new security signs have been installed. We discussed that the signs are too high and Public Works has been notified to lower them.

Removal of dead tree

Public works has agreed to remove a dead tree near the monument prior to the spring.

8. New Business

SoMo volunteers/Friends group

We discussed that if a Friends of SOMO were to be established, their main function would be fund raising.

Front door repair

Jack pointed out that the front door is in need of a minor repair. Jack took down names of some local carpenters, so that we can move forward with the repair.

Security Cameras

We discussed that we should move forward, however it was brought out that this a town matter and that the Police Chief and the Town Manager are working on it for next year's budget. Doug suggested that this should be a line item on future agendas so it won't be forgotten.

9. Adjournment

A motion was made by Doug, seconded by Virginia to adjourn the meeting at 8:45 P.M. Unanimous approval.

Respectfully Submitted
Steve Dew