

Board of Selectmen
Minutes
December 1, 2014

Item 1. Call to Order

Meeting called to order by Mayor Bouchard at 7:00p.m.

Attendance: Sel. Albanesius, Sel. Bouchard, Sel. Langer, Sel. Perez, Sel. Pimentel, Sel. Sedlack
Town Manager, Dale Martin

Absent: Sel. Closson – excused

Item 2. Pledge of Allegiance

Item 3. Agenda Review

Mayor Bouchard asked that we add under Item 5 (Public Hearing/Special Presentations) a presentation by HRP pertaining to property located at 32 Lake Street (Lambert Kay) and make it Item 5-B and under New Business Item 10-D changing the title from “Discussion of Procedures for the Planning & Zoning Commission” to “Discussion/Possible Action - Planning Consultant”.

Motion by Sel. Pimentel, seconded by Sel. Albanesius

To make the changes as requested by Mayor Bouchard
UNANIMOUS

Item 4. Approval of Regular Meeting on November 17, 2014.

Motion by Sel. Albanesius, seconded by Sel. Langer

To approve the minutes of the November 17th. 2014 meeting.
UNANIMOUS

Item 5. Public Hearing/Special Presentation

A. Winchester Housing Development Corporation – Whiting Mills Brownfield
Revolving Loan Fund

A presentation of a check in the amount of \$78,000 was presented by Fred Newman of the Winchester Housing Development Corporation to the Board of Selectmen as the final payment due to the Revolving Loan Fund.

A presentation by Robert Simmons of HRP to the Board was made along with a chart of the Updates to the Former Lambert Kay Facility Project Schedule.

Item 6. Public Works Director Report

A report was made by James Rollins, Director of Public Works. He gave a report on the latest storm and the procedures they used to clear the roads.

Item 7. Town Manager's Report

An update to the Board of Selectmen was made by Town Manger, Dale Martin.

Item 8. Citizens' Comments

Stephen Kosinski, William Pratt, John Wiarda, Gerald Martinez

Item 9. Correspondence - None

Item 10. New Business

A) 14-088 Fund Transfer for EDC (Town Manager Martin)

Motion by Sel. Sedlack, seconded by Sel. Pimentel

I move that the Board of Selectmen approve the line-item transfer within the Economic Development Commission Department from Web Initiatives (Transfer \$100 from Line Item 125-812-0001-0000 Web Initiatives and transfer to line item 125-835-0005-0000 Marketing).

UNANIMOUS

B) 14-089 Sale of Town Owned property at 813 East Wakefield Boulevard (Town Manager Martin)

Motion by Sel. Pimentel, seconded by Sel. Langer

I move that the Board of Selectmen refer the sale of 813 E. Wakefield Boulevard to the Town Attorney (Kevin Nelligan) and the Planning & Zoning Commission for review and comment.

UNANIMOUS

C) 14-090 Proposed Employee Handbook (Town Manager Martin) – No Action

D) Discussion of Procedures for the Planning & Zoning Commission (Mayor Bouchard and Sel. Albanesus)

Per Agenda Review (Item 3) this was changed to Discussion/Possible Action Planning Consultant.

Consensus of the Board to have the Town Manager, Dale Martin, work with Marty Connor and draft a plan RFP (Request For Proposal) with the Planning Consultant and come back to the Board with recommendations.

Item 11. Citizen's Comments

Stephen Kosinski and Joseph Forster

Item 12. Selectmen's Comments and Reports.

Sel. Perez placed into nomination the following names as members of the Laurel City Commission

1. Debbi Moore
2. Lori Riiska
3. Scott Goodell
4. Lara Green

Item 13. Adjournment

Motion by Sel. Perez, seconded by Sel. Pimentel

To adjourn the meeting at 8:20 p.m.

UNANIMOUS

ATTEST:

Sheila S. Sedlack, CCTC, CMC