

**SPECIAL MEETING MINUTES  
CIVIL SERVICE COMMISSION  
APRIL 22, 2013  
TOWN OF WINCHESTER, CT 06098**

**Item #1: Call to Order:**

Commissioner Fran Delaney called the meeting to order at 5:36pm in the Lee Anne Leclaire Room, 2<sup>nd</sup> Floor, Town Hall, 338 Main Street, Winsted, CT 06098.

**Item #2: Roll Call:**

Present: Commissioners Fran Delaney and Skip Marsh; Examiners Wayne Dove and Lowell Humphrey; Sergeant Kevin Kinahan

Absent & Excused: Commissioner Joe Nichols

**Item #3: Executive Session:**

A motion was made by MARSH and seconded by DELANEY to enter Executive Session at 5:38pm. All in favor. Unanimous.

A motion was made by MARSH and seconded by DELANEY to exit Executive Session at 6:12pm. All in favor. Unanimous.

No votes were taken during executive session.

- **Certified Police Officer**

- Examiner Lowell Humphrey is handling the Police Officer process and will set-up the oral testing on May 10, 2013. The Commission will schedule a special meeting for May 13, 2013 to review the test results.

- **Public Works Director**

- All applications are to be mailed to the Civil Service Commission, Town of Winchester, by the closing date of April 26, 2013 to be considered for the position.

**Item #4: Adjourn**

A motion was made by MARSH and seconded by DELANEY to adjourn the meeting at 6:18pm. All in favor. Unanimous.

Respectfully submitted,

Irene Connole

Above Minutes have not been approved by the Civil Service Commission. Approval date will be the next regularly scheduled meeting.

Cc: Commissioners Francis Delaney, Joseph Nichols, Skip March  
Examiner Wayne Dove  
Town Manager Dale Martin  
Board of Selectmen