

**MEETING MINUTES  
CIVIL SERVICE COMMISSION  
JUNE 27, 2013  
TOWN OF WINCHESTER, CT 06098**

**Item #1: Call to Order:**

Commissioner Joe Nichols called the meeting to order at 5:34pm in the Lee Anne LeClaire Room, 2<sup>nd</sup> Floor, Town Hall, 338 Main Street, Winsted, CT 06098.

**Item #2: Roll Call:**

Present: Commissioners Joe Nichols and Skip Marsh

Absent & Excused: Commissioner Fran Delaney and Examiner Wayne Dove

**Item #3: Approval of Minutes:**

A motion was made by MARSH and seconded by NICHOLS to approve the Minutes of May 23, 2013. All in favor. Unanimous.

**Item #4: Executive Session:**

Executive session was waived by the Commission.

**Item #5: Old Business:**

**Certified Police Officer**

Subject tabled until July meeting.

**Public Works Director**

Town Manager Dale Martin informed the Commission that he had made a decision on the hiring of Neil Amwake as the new Public Works Director. His start date is July 8, 2013.

**State Library**

Civil Service has identified a list of files to be destroyed; i.e., correspondence, agendas, minutes, old bills, etc. The Commission will request permission from the State to shred these files. There are other files that need to be reviewed by the Commission that, under state statutes, cannot be destroyed. Until this project is completed, the Commission has decided to meet at 5:00pm for records retention and 5:30pm for the general meeting.

**Item #6: New Business:**

No New Business recorded.

**Item #7: Adjourn**

A motion was made by MARSH and seconded by NICHOLS to adjourn the meeting at 5:43pm. All in favor. Unanimous.

Respectfully submitted,

Irene Connoles

Above Minutes have not been approved by the Civil Service Commission. Approval date will be the next regularly scheduled meeting.

Cc: Commissioners Francis Delaney, Joseph Nichols, Skip March  
Examiner Wayne Dove, Town Manager Dale Martin, Board of Selectmen