

Board of Selectmen
Regular Meeting
December 7, 2015

Item 1. Call to Order

Meeting called to order at 7:00 p.m. by Mayor Perez

Attendance: Sel. Albanesius, Sel. Arcelaschi, Sel. Bird, Sel. Bourque, Sel. Perez, Sel. Sedlack, Sel. Shaughnessy

Acting Town Manager Robert Geiger, Jim Rollins Director of Public Works and Kevin Nelligan, Town Attorney

Item 2. Pledge of Allegiance

Item 3. Agenda Review

Item 4. Approval of Minutes

A). Minutes of Regular Meeting on November 16, 2015

Motion by Sel. Bourque, seconded by Sel. Shaughnessy

Sel. Bourque amended the minutes to change the vote on Item 9-B on the second page to read 4-Yes and 2-No

To approve the minutes of the Regular Meeting on November 16, 2015 as amended.

UNANIMOUS

B). Minutes of Special Meeting on November 19, 2015

Motion by Sel. Shaughnessy, seconded by Sel. Bird

To approve the minutes of the Special Meeting on November 19, 2015

UNANIMOUS

C). Minutes of Special Meeting on November 20, 2015

Motion by Sel. Shaughnessy, seconded by Sel. Arcelaschi

To approve the minutes of the Special Meeting on November 20, 2015

YES (6)

ABSTAINED (1) Sel. Bourque

D). Minutes of Special Meeting on November 23, 2015

Motion by Sel. Bourque, seconded by Sel. Arcelaschi

To approve the minutes of the Special Meeting on November 23, 2015

UNANIMOUS

Item 5. Public Works Director's Report

A presentation was given by Jim Rollins, Director of Public Works

Item 6. Town Manager's Report

A presentation was given by Robert Geiger, Acting Town Manager

Item 7. Citizens' Comments

Art Melycher, Joe Forester, Richard Alling, Stephen Kosinski, Joseph Nichols

Item 8. Executive Session Regarding Negotiations for Town Attorney

Motion by Sel. Sedlack, seconded by Sel. Shaughnessy

To enter into Executive Session at 7:30 p.m. along with the Town Attorney, Kevin Nelligan and the Acting Town Manager, Robert Geiger

UNANIMOUS

Meeting reconvened at 7: 59 p.m.

Item 9. Discussion/Possible Action Regarding Executive Session

Motion by Sel. Sedlack, seconded by Sel. Arcelaschi

To enter into an agreement with Kevin Nelligan, Town Attorney to provide legal services for the Town of Winchester and to authorize the Acting Town Manager, Robert Geiger to sign such agreement.

UNANIMOUS

Item 10. Boards and Commissions

Motion by Sel. Perez, seconded by Sel. Shaughnessy

To Re-appoint John Massicotte (D) to the Zoning Board of Appeals

UNANIMOUS

Sel. Perez placed into nomination the following names

Jamie Duffy (R) to the Recreation Commission

Carrie Case (R) to the Laurel City Commission

Holly Cassaday (U) to the Laurel City Commission

George Closson (D) to Planning & Zoning Commission as an Alternate

Peter Marchand (U) to the Planning & Zoning Commission as an Alternate

Motion by Sel. Perez, seconded by Sel. Sedlack

To appoint Judy Galvagni (U) to the Senior Citizen Commission

UNANIMOUS

The following Liaison were appointed:

Ad Hoc Water Level Committee	Sel. Candy Perez
Ambulance Board	Sel. Todd Arcelaschi
Board of Assessment Appeals (Tax Review)	Sel. Brian Shaughnessy
Board of Education	Sel. Melissa Bird
Civil Service Commission	Sel. Brian Shaughnessy
Commission for Persons with Disabilities	None

Conservation Commission	None
Economic Development Commission (Sec.602)	Sel. Melissa Bird and Sel. Glenn Albanesius
Energy Commission	Sel. Brian Shaughnessy
Friends of Main Street	Sel. Candy Perez and Sel. Jack Bourque
Housing Authority (Sec 606)	Sel. Glenn Albanesius
Inland Wetlands	Sel. Brian Shaughnessy and Sel. Glenn Albanesius
Laurel City Commission	Sel. Candy Perez
Parking Authority	None
Planning & Zoning Commission	Sel. Steve Sedlack and Sel. Jack Bourque
Recreation Board (Sec. 603)	Sel. Melissa Bird
Regional Refuse DD	Sel. Glenn Albanesius
Retirement Administration	None
Senior Citizen Commission	Sel. Jack Bourque and Sel. Candy Perez
Soldiers' Monument Commission	Sel. Jack Bourque
Water & Sewer Commission (Sec. 605)	Sel. Steve Sedlack
Zoning Board of Appeals (Sec. 604)	Sel. Jack Bourque
Finance Committee	Sel. Todd Arcelaschi, Sel. Jack Bourque, Sel. Candy Perez

The Board accepted the resignation of Loretta Tremblay from the Energy Committee and Raymond Rabago from the Recreation Board.

Item 11. Unfinished Business

A). Town Manager Search Committee Update (Mayor Perez)

An update on the Town Manager's Search Committee was given by Sel. Bourque

Item 12. New Business

A). 15-078 Approval of Expenditures up to \$400 from the Selectmen's Contingency for the Town Manager Search Service Expenses (Mayor Perez)

Motion by Sel. Bourque, seconded by Sel. Sedlack

To authorize the expenditure of up to \$400 for the Town Manager Search expenses.

UNANIMOUS

B). 15-079 Bid Waiver for Communications Software (Acting Town Manager Bessette).

Motion by Sel. Arcelaschi, seconded by Sel. Sedlack

I move that the Board of Selectmen grant the bid waiver for AccuCom Consulting for communication system upgrades in an amount not to exceed \$37,200.

UNANIMOUS

C). 15-080 Civil Service Commission Budget (Acting Town Manager Bessette)

Motion by Sel. Perez, seconded by Sel. Sedlack

I move that the Board of Selectmen authorize the Civil Service Commission to do the work necessary to continue to provide the Town with necessary staff searches and promotions

as authorized by the Acting Town Manager, Robert Geiger not to exceed \$15,000.

UNANIMOUS

D). 15-081 Waiver of Vendor Permit Fees for Holiday Farmers Market (Acting Town Manager Bessette)

Motion by Sel. Sedlack, seconded by Sel. Bird

I move that the Board of Selectmen waive the itinerant vendor requirements of Section 12c of the Town of Winchester Bylaws and Ordinances for the Holiday Farmers Market on December 19, 2015 and subsequent monthly Winter Farmers Markets planned January through April.

UNANIMOUS

Item 13. Citizens' Comments

Stephen Kosinski

Item 14. Selectmen's Comments and Reports

Item 15. Adjournment

Motion by Sel. Shaughnessy, seconded by Sel. Bird

To adjourn the meeting at 8:59 p.m.

UNANIMOUS

ATTEST"

Sheila S. Sedlack, CCTC, CMC