

Board of Selectmen
Minutes
December 19, 2016

Item 1. Call to Order

Meeting called to order by Mayor Perez at 7:00 p.m.

Attendance: Sel. Albanesius, Sel. Arcelaschi, Sel. Bird, Sel. Bourque, Sel. Perez, Sel. Sedlack, Sel. Shaughnessy Town Manager, Bob Geiger and the Financial Director, Bruce Stratford.

Item 2. Pledge of Allegiance

The Pledge of Allegiance was recited.

Item 3. Agenda Review NONE

Item 4. Approval of Minutes

A) Minutes of Regular Meeting on December 5, 2016

Motion by Sel. Bird, seconded by Sel. Arcelaschi

To approve the minutes of the December 5, 2016 meeting.

UNANIMOUS

The number 5 was not used.

Item 6. Town Manager's Report

The Town Manager, Bob Geiger gave a detailed report listing all his appointments and meetings from last week December 5th. to December 11th., to this week December 12th. to December 18th. Along with his report is a list of projects and issues that he is presently working on.

Item 7. Finance Director's Report

A report was given by the Financial Director, Bruce Stratford.

Item 8. Citizen's Comments NONE

Item 9. Correspondence

Tim Wheeler

Item 10. Boards and Commissions

Motion by Sel. Perez, seconded by Sel. Albanesius

To appoint Joseph Forster (D) as a member of the Winchester Housing Authority.

UNANIMOUS

Item 11. New Business

A) 16-068 Funds Transfers (Town Manager Geiger)

Motion by Sel. Sedlack, seconded by Sel. Arcelaschi

I move that the Board of Selectmen approve the line-item transfer from Transport Fees (114-814-0001-0000) to Training and Education (114-811-0000-0000) in the amount of \$250 for Accounting.
UNANIMOUS

Motion by Sel. Bird, seconded by Sel. Arcelaschi

I move that the Board of Selectmen approve the line-item transfer from Maintenance of Equipment (211-825-0000-0000) to Tires (211-846-0000) in the amount of \$545 for the Fire Department.
UNANIMOUS

Motion by Sel. Bird, seconded by Sel. Arcelaschi

I move that the Board of Selectmen approve the line-item transfer from Vital Statistics (120-839-0000-0000) to Recording and Reporting (120-828-0000-0000) in the amount of \$300 for the Town Clerk.

YES (6)

ABSTAINED (1) Sel. Sedlack

Motion by Sel. Bourque, seconded by Sel. Shaughnessy

I move that the Board of Selectmen approve the line-item transfer from Maintenance of Vehicles (213-821-0000-0000) to Training and Education (213-811-0000-0000) in the amount of \$600 for the Building Department.

UNANIMOUS

B) 16-069 Refunds as Recommended by the Collector of Revenues (Town Manager Geiger)

Motion by Sel. Bourque, seconded by Sel. Sedlack

To approve the refunds as recommended by the Collector of Revenue, Arlene Boutin in the amount of \$466.76

UNANIMOUS

C) Economic Facilitator and Grant Writer (Mayor Perez)

Motion by Sel. Bourque, seconded by Sel. Sedlack

To authorize the Town Manager, Bob Geiger, to develop a Request For Proposal (RPF) for a Grant Writer, and for an Economic, Industrial, and Commercial Development Facilitator

UNANIMOUS

Item 12. Citizens' Comments NONE

Item 13. Selectmen's Comments and Reports

Item 14. Adjournment

Motion by Sel. Arcelaschi, seconded by Sel. Bird

To adjourn this meeting 8:10 p.m.

UNANIMOUS

ATTEST:

Sheila S. Sedlack, CCTC, CMC