

BOARD OF SELECTMEN  
REGULAR MEETING  
JUNE 20, 2016

Item 1. Call to Order

Meeting called to order a 7:00 p.m.

Attendance: Sel. Albanesius, Sel. Arcelaschi, Sel. Bourque, Sel. Perez, Sel. Sedlack, Sel. Shaughnessy.  
Town Manager Bob Geiger and Financial Director, Bruce Stratford.

Absent: Sel. Bird - Excused

Item 2. Pledge of Allegiance.

The Pledge of Allegiance was recited

Item 3. Agenda Review NONE

Item 4. Approval of Minutes

A) Minutes of Regular Meeting on June 6, 2016

Motion by Sel. Bourque, seconded by Sel. Arcelaschi

To approve the minutes of the June 6, 2016 Regular Meeting.

UNANIMOUS

Item 5. Public Hearing/Special Presentations

A) Presentation of Scholarship by the Laurel City Commission.

Mayor Perez made the following presentations:

A proclamation and scholarship was presented to JoAnn Harrington who was crowned Queen of the Winchester Laurel Festival.

A proclamation and scholarship was presented to Cassie Pac who was crowned King of the Winchester Laurel Festival.

A proclamation and scholarship was presented to Elizabeth Rein who was the 1<sup>st</sup> Runner Up in the Winchester Laurel Festival.

A proclamation and scholarship was presented to Ryan Weiss who the 1<sup>st</sup>. Runner Up in the Winchester Laurel Festival.

Mayor Perez thank Lisa Steeves and her Committee for all they have done to make the Winchester Laure Festival such a success.

B) 2016 Neighborhood Assistance Act Proposal Submitted by St. Anthony School (2).

Motion by Sel. Perez, seconded by Sel. Arcelaschi

To add to the agenda (under New Business 12-F) approval of the Connecticut Neighborhood Assistance Act (NAA) Program Proposal for St. Anthony's School.

UNANIMOUS

C) Road Study Update by Lenard Engineering.

A Presentation was made by David Battista from Leonard Engineering pertaining to his report on the condition of the roads.

The number (6) was left off the agenda in error.

Item 7. Finance Director

A presentation was made by Bruce Stratford, Financial Director.

Item 8. Town Manager's Report

A presentation was made by Robert Geiger, Town Manager.

Item 9. Citizens' Comments

Deb Kessler, Steven Silvester

Item 10. Correspondence None

Item 11. Boards and Commissions.

Item 12. New Business

A) Soldiers Monument Restoration Fund Expenditure (Mayor Perez)

Motion by Sel. Bourque, seconded by Sel. Arcelaschi

Put the project of the roof construction and the replacement as Itemized into this project out to bid and sending it to the Purchasing Department for putting it out to bid as soon as possible.

UNANIMOUS

B) Encumber Funds from Selectmen's Contingency for Website Enhancements (Mayor Perez)

Motion by Sel. Sedlack, seconded by Sel. Shaughnessy

That we encumber up to \$4,500 to enhance the Town's Website for tourism to be taken from the Selectmen's Contingency Fund.

UNANIMOUS

C) 016-043 Various Department Fund Transfers (Town Manager Geiger)

Motion by Sel. Bourque, seconded by Sel. Arcelaschi

I move that the Board of Selectmen approve the line-item transfer from Elections and Referendums (113-837-0000-0000) to Training and Education (113-811-0000-0000) in the amount of \$600 for the Registrars of Voters.

UNANIMOUS

Motion by Sel. Sedlack, seconded by Sel. Shaughnessy

I move that the Board of Selectmen approve the line-item transfer of \$154 from Office Supplies (129-806-0000-0000) and \$435 from Maintenance of Structures (129-827-0000-0000) to Events and Fundraising (129-827-0001-0000) in the amount of \$589 for the Soldier's Monument Commission.

UNANIMOUS

Motion by Sel. Shaughnessy, seconded by Sel. Arcelaschi

I move that the Board of Selectmen approve the line-item transfer of \$16,000 from Heating Fuel (211-823-0000-0000), \$6,000 from Training and Education (211-811-0000-0000) and \$3,500 from Vehicle: Gas, Oil and Grease (211-82-0000) to Maintenance of Equipment (211-826-0000-0000) in the amount of \$7,000, Supplies and Materials (211-825-0000-0000) in the amount of \$2,000 and Computer and Software (211-812-0000-0000) in the amount of \$16, 500. for the Fire Department.

UNANIMOUS

Motion by Sel. Sedlack, seconded by Sel. Shaughnessy

I move that the Board of Selectmen approve the line-item transfer of \$70,000 from Vehicle, Gas: Oil and Grease (311-820-0000-0000), \$25,000 from General Labor (311-194-0000-0000) , \$5,000 from Overtime (311-197-0000-0000) and \$20,000 from Fringe Benefits – Medical (311-900-0002-0000) to Road Maintenance (311-869-0000-0000) in the amount of \$120,000 for Public Works

UNANIMOUS

Motion by Sel. Arcelaschi, seconded by Sel. Shaughnessy

I move that the Board of Selectmen approve the line-item transfer of \$5,000 from Clothing Allowance (210-818-0000-0000) and \$5,000 from MERFB Pension Contribution (210-900-0005-0000) to Armor and Range (210-811-0001-0000) in the amount of \$1,000 and Computer Systems (210-806-0004-0000) in the amount of \$9,000 for the Police Department.

UNANIMOUS

Motion by Sel. Bourque, seconded by Sel. Sedlack

I move that the Board of Selectmen approve the line-item transfer from Holiday Pay (231-192-0002-0000) to Supplies and Materials (231-825-0000-0000) in the amount of \$3,000 for Dispatch.

UNANIMOUS

D) 16-044 Bid Waiver for Public works - Excavator (Town Manager Geiger)\

Motion by Sel. Bourque, seconded by Sel. Sedlack

I move that the Board of Selectmen grant the bid waiver of additional excavators.

UNANIMOUS

D) 16-044 Bid Waiver for Public Works - R&M Insulation (Town Manager Geiger) This item has been withdrawn at the request of the Superintendent of Public Works, Jim Rollins.

E) Added to the Agenda - 2016 Neighborhood Assistance Act Proposal Submitted by St. Anthon School (2).

Motion by Sel. Arcelaschi, seconded by Sel. Shaughnessy

To approve the request for the 2016. Connecticut Neighborhood Assistance Act (NAA) Program Proposal for the purchase of a new ceiling fan and upgrades to technology infrastructure.

UNANIMOUS

Motion by Sel. Shaughnessy, seconded by Sel. Arcelaschi

To approve the request from St. Anthony's School under the 2016 Connecticut Neighborhood Assistance Act (NAA) Program Proposal for the purchase of New Cafeteria Tables and Benches.

UNANIMOUS

Item 13. Citizen's Comments

Candace Bouchard

Item 14. Selectmen's Comments and Reports

Item 15 Adjournment.

Motion by Sel. Sedlack, seconded by Sel. Arcelaschi

To adjourn the meeting at 9:00 p.m.

UNANIMOUS

ATTEST:

Sheila S. Sedlack, CCTC, CMC