

MEETING MINUTES
CIVIL SERVICE COMMISSION
APRIL 23, 2015
WINCHESTER, CT 06098

Item #1: Call to Order:

Commissioner Fran Delaney called the meeting to order at 6:06pm in the Lee Anne LeClaire Room, 2nd Floor, Town Hall, 338 Main Street, Winsted, CT 06098.

Item #2: Roll Call:

Present: Commissioners Fran Delaney, Joe Nichols and Skip Marsh

Item #3: Approval of Minutes:

A motion was made by MARSH and seconded by NICHOLS to accept the Meeting Minutes of March 26, 2015. All in favor. Unanimous.

Item #4: Executive Session:

At 6:07pm, Commissioner Delaney waived Executive Session.

Item #5: Old Business:

Chief of Police

William Fitzgerald was chosen as the new Chief of Police for the Town of Winchester and will be sworn in on May 14. Town Manager Dale Martin presented the Commission with a file on candidates to hold until an official date of appointment can be determined. Commissioner Delaney will email Dale to see if he spoke to Examiner Lowell Humphrey regarding CPCA background checks and polygraph tests.

Police Officers - Sergeants

The Commission is waiting for direction from Dale Martin and Examiner Wayne Dove on the Sergeants' hiring process. Currently, the plan is to wait 60-90 days after the Chief assumes his new post and becomes acclimated with his police force before a decision is made.

Recreation Department - Maintainer I, II, III

Commissioner Nichols announced that two new hires were made. Civil Service is requesting Commissioner Nichols meet with Tanya to obtain a copy of the ad, find out when the cut-off date was, and clarify how the hiring process was conducted. Joe will report back to the Commission at the next meeting in May.

Part-Time Dispatcher

A copy of a letter to Michael Farrell, dated March 30, 2015, was presented to the Commission for filing.

Item #6:

New Business:

Interim Police Chief

Commissioner Delaney will send a notification to Dale Martin stating that the 120-day period for the interim Chief has passed and the position can no longer be maintained.

Budget

Civil Service reviewed its current budget and expenditures. Commissioner Delaney will send Dale Martin an inquiry to see if a transfer was made to pay Lowell Humphrey's invoice.

Item #7: Adjourn

A motion was made by NICHOLS and seconded by MARSH to adjourn the meeting at 6:39pm. All in favor. Unanimous.

Respectfully submitted,

Irene Connole

Above Minutes have not been approved by the Civil Service Commission. Approval date will be the next regularly scheduled meeting.

cc: Commissioners Francis Delaney, Joseph Nichols, Skip Marsh
Examiner Wayne Dove
Town Manager Dale Martin
Board of Selectmen