

**MEETING MINUTES
CIVIL SERVICE COMMISSION
JUNE 23, 2016
WINCHESTER, CT 06098**

Item #1: Call to Order:

Commissioner Fran Delaney called the meeting to order at 5:39pm in the Lee Anne LaClaire Room, 2nd Floor, Town Hall, 338 Main Street, Winsted, CT 06098.

Item #2: Roll Call:

Present: Commissioners Fran Delaney and Skip Marsh; Examiner Wayne Dove
Absent & Excused: Commissioner Joe Nichols

Item #3: Approval of Minutes:

A motion was made by MARSH and seconded by DELANEY to accept the meeting minutes of May 26, 2016. All in favor. Unanimous with 1 abstention.

Item #4: Executive Session:

A motion was made by MARSH and seconded by DELANEY to enter Executive Session at 5:43pm. All in favor. Unanimous.

A motion was made by MARSH and seconded by DELANEY to exit Executive Session at 6:08pm. All in favor. Unanimous.

Item #5: Old Business:

Entry Level Police Officers

The Commission is asking Examiner Dove and Town Manager Geiger to speak with Chief Fitzgerald and ask him for some direction on how best to communicate with the 3 candidates left on the Eligible's List.

Certified Police Officers

A motion was made by MARSH and seconded by DELANEY to authorize Examiner Dove to provide the name of the one candidate to Police Chief Fitzgerald for consideration. All in favor. Unanimous.

Part -Time Dispatcher

As per the direction of Chief Fitzgerald, the Commission is in process of advertising for part-time Dispatcher again. The ad expires on June 30th.

Senior Center Director

A motion was made by MARSH and seconded by DELANEY to ratify Commissioner Delaney's action to approve the job description for Senior Center Director and proceed with the job search. All in favor. Unanimous.

Public Works - Water Sewer Temp

The Commission is waiting for a response from the Town Manager. Wayne will follow up with Bob on this temporary hire and advise the Commission.

Item #6: New Business:

Expenditures

The Commission has asked Wayne to encumber \$2,000 to cover any final expenses prior to the end of June.

Civil Service

The town is at least considering the disillusion of the Civil Service Commission. The Commissioners may be asked to be present at one of the future Charter Revision Committee hearings.

Item #7: Adjourn

A motion was made by MARSH and seconded by DELANEY to adjourn the meeting at 6:13pm. All in favor. Unanimous.

Respectfully submitted,

Irene Connole

Above Minutes have not been approved by the Civil Service Commission. Approval date will be the next regularly scheduled meeting.

cc: Commissioners Francis Delaney, Joseph Nichols, Skip Marsh
Examiner Wayne Dove
Town Manager Robert Geiger
Board of Selectmen