

**SPECIAL MEETING MINUTES  
CIVIL SERVICE COMMISSION  
JUNE 4, 2015  
WINCHESTER, CT 06098**

**Item #1: Call to Order:**

Commissioner Fran Delaney called the meeting to order at 5:31pm in the Lee Anne LeClaire Room, 2<sup>nd</sup> Floor, Town Hall, 338 Main Street, Winsted, CT 06098.

**Item #2: Roll Call:**

Present: Commissioners Fran Delaney and Joe Nichols; Examiner Wayne Dove

**Item #3: Executive Session:**

A motion was made by NICHOLS and seconded by MARSH to enter Executive Session at 5:32pm. All in favor. Unanimous.

A motion was made by NICHOLS and seconded by MARSH to exit Executive Session at 6:04pm. All in favor. Unanimous.

**Finance Director**

A motion was made by NICHOLS and seconded by MARSH to approve the job description. All in favor. Unanimous.

**Maintainer IV**

The List of Eligible's will be passed on pending any possible candidates from the posting through Thursday, June 11.

**Item #4: Adjourn**

A motion was made by MARSH and seconded by NICHOLS to adjourn the meeting at 6:06pm. All in favor. Unanimous.

Respectfully submitted,

Irene Connole

Above Minutes have not been approved by the Civil Service Commission. Approval date will be the next regularly scheduled meeting.

cc: Commissioners Francis Delaney, Joseph Nichols, Skip Marsh  
Examiner Wayne Dove  
Town Manager Dale Martin  
Board of Selectmen