

**Town of Winchester-City of Winsted**  
**ECONOMIC DEVELOPMENT COMMISSION**  
**SPECIAL MEETING MINUTES**  
Thursday, January 23, 2014, 7:00PM  
Hicks Room 2<sup>nd</sup> Floor, Town Hall  
338 Main Street, Winsted, CT

**COMMISSION**

Dick Labich, Chairman	Carol O'Connell
Carrie Case, Vice Chairman	Tilda Renza-Jones
Susie Collier, Secretary	Gina Sartirana
Anna Norland	Bill Pratt – Alternate
Kimberlea Wimmer –Alternate	
Dale Martin Interim Town Planner	

1. Call to Order **Time:** 7:03 PM by Chair Labich
2. Roll Call  
**Present:** Dick Labich, Carol O'Connell, Carrie Case, Susie Collier, Gina Sartirana, Anna Norland, Bill Pratt – Alternate, Kimberlea Wimmer –Alternate  
**Excused Absence:** Tilda Renza-Jones  
*Bill Pratt seated for Tilda Renza-Jones*  
**Present:** BOS Liaison: Candace  
**Not Present:** Dale Martin, Interim Town Planner
3. Agenda Review
4. Welcome to New Commissioners
5. Approval of Minutes (November 19, 2013 Meeting)
6. Public Comment: None
7. Old Business:
  - a. Full Commission Membership (Labich) Nine Commissioners with two vacant seats.
  - b. Jon Bishop- Not able to attend but will be here next month with his two principals. Changing name from seminar to coffee meeting. Twenty businesses on Browser Litchfield. FB page is Browse Litchfield County: 160 likes and is linked from Browser Litchfield.
  - c. Grant Updates (Martin) Not at meeting
  - d. Budget Review (Case, Labich) Due by Feb 1, 2014. Commissioner Case will email members SWOT to discuss at EDC Special Meeting on Thursday, January 30, 2014 at 7:00PM; Commissioner Sartirana will check on cost of electric signs.
  - e. Blight Ordinance
  - f. 2013 Guide to healthy seasonal local food—EDC is dropping this
7. Sub committees
  - a. EDC Website Development & Data Base (Collier/Case)

I. Loading Retail Properties on Web Site- Due to legal issues, this BOS directive is now removed from EDC projects

II. Loading Commercial Sites Available on Web Site Due to legal issues, this BOS directive is now removed from EDC projects

b. Tourism-Marketing (Jones/Case)

I. Cable Show- u Tube, Whiting Mills Marketing

II. Search Engine Seminar—Jon unable to make meeting

III. CT Tourism

IV. Business Map – (Jones)

V. Bob Moore film linked to web site

VI. Folder...FOMS folders...

c. Signage (O’Connell) Discuss on January 30<sup>th</sup>. Have until May 2, 2014 to use permits.

8. New Business:

a. Planning Office Business Update (Martin) -- Not at meeting

b. Job Fair (Case) move to subcommittee.

c. BOS Presentation 1/21/14 Chair Labich did a wonderful job gathering, collating and presenting EDC information to BOS.

d. Small Business Saturday

e. Small Business Express (Labich)

f. Letter to Governor Malloy

g. Windows of Winsted project

h. Discussion of Industrial Park

9. Correspondence/Bills: \$25.00 for printing handouts for BOS presentation

10. Adjournment **Time:** 9:18PM

<b>Motion To:</b>	<b>Commissioner</b>	<b>Second</b>	<b>Vote</b>	<b>Comments</b>
Agenda: Add Approval of Minutes for July 16, 2013 and December 17, 2013 Meetings; delete approval for November 19, 2013 as it was approved at December, 17, 2013 meeting.	Collier	Case	Yay Nay Abstentions Unanimous	
Agenda: Old Business f. Guide to healthy seasonal local food	Labich	Case	Yay Nay Abstentions Unanimous	
Agenda: New Business f. Letter to Governor Malloy	Labich	Case	Yay Nay Abstentions Unanimous	
Agenda: New Business g. Windows of Winsted project.	Pratt	Case	Yay Nay Abstentions Unanimous	
Agenda: New Business h. Discussion of Industrial Park	Pratt	Case	Yay Nay Abstentions	

			Unanimous	
Eliminate properties project on website database	Pratt	Case	Yay Nay Abstentions Unanimous	
Approve Minutes July 16, 2013 Meeting	Collier	O'Connell	Yay 3 Nay Abstentions 2	
Approve Minutes December 17, 2013 Meeting	Collier	Case	Yay 4 Nay Abstentions 2	
Blight Ordinance EDC supports the Mayor and BOS initiative to fight blight throughout the Town of Winchester, beginning with the demolition and reclamation of Lambert Kay. The EDC believes this is an excellent start to move the Town of Winchester, City of Winsted Forward.	Case	Collier	Yay Nay Abstentions Unanimous	
EDC Letter to Governor Malloy to request funds for American Mural Project	Collier	Case	Yay Nay Abstentions Unanimous	
Reimburse Chair Labich for the cost of printing handouts for BOS presentation. Amount: 25.00	Collier	O'Connell	Yay Nay Abstentions Unanimous	
Adjourn	Pratt		Yay Nay Abstentions Unanimous	