

**Town of Winchester  
Economic Development Commission  
Meeting Minutes, July 1, 2014**

1. Call to Order  
7:00 pm
2. Roll Call  
Present: Chairman: Dick Labich, Chris Palmer, Vice Chairman: Gina Sartirana, Anna Norland, Kim Wimmer, Susie Collier  
Others Present:  
Absent: Carol O'Connell
3. Agenda Review  
Add to New Business:  
a1. Train project
4. Approval of Minutes  
(May 20 – Carol)  
(June 17 – Anna) tabled  
Anna to follow up with Mark Douglas to locate agendas and minutes and post 2012, 2013 and 2014. Carol may have missing minutes
5. Public Comment
6. Old Business:
  - a1. Train: Kate Boiczuk. artist for the train. Location to be discussed at merchants meeting (Bob and Dick) Artist's ideas included history of Winsted, Laurels, Soldier's monument, historical homes, her specs and approval must be by July 30. Gina will follow up with JoAnn and the Chamber of Commerce and liaison with artist.
  - a. Full Commission Membership: no additional information
  - b. Small Business Saturday, Nov. 29: no additional information
  - c. Job Fair: no additional information / would like to advertise 6-8 weeks ahead of time
  - d. Adopt a Park: no additional information / involve other communities, flag, window markers → offer a variety of items at varying cost
  - e. Industrial Park – Lot 11: Dick will meet with Actex, mayor, town manager Thursday 2:00 for updates. Considering its location in the Enterprise Zone, they should be aware of grants and credits available to them for building
  - f. East End Park Events: no additional information
  - g. Budget: \$180 potential bill for moving maps
  - h. BOS Approval of Revised Bylaws: reported to BOS July 7<sup>th</sup> meeting
  - i. Community Resources Fair: no additional information
  - j. Business Survey: 25 + 90 surveys handed out, 3 surveys have returned. Deadline to collect over the next few days
  - k. Food Service at Concerts: Winsted Diner for July 10<sup>th</sup>
  - l. BOS request: no additional information
  - m. Business Updates:
    - n. Business cards: phone and email to Dick
    - o. Carol absent
7. Sub Committees
  - a. EDC Website Development and Data Base:
  - b. Cable Show: July 8<sup>th</sup> show, July 15<sup>th</sup> discuss EDC agenda is the format of the show to inform the town of EDC activity (taping 4:00 Thursday – 5:30) Ideas for future shows included inviting former business people from town with experience

CT Tourism:

Map: Map to the printer Friday, delivery week of August 14<sup>th</sup>

Folders: Shaw to meet next week to put pictures on a flash drive – Friday July 11<sup>th</sup>  
11:00

c. Signage: no Carol – Candace offered to adopt a sign

8. New Business:

a. Planning Office Business Update: no Dale / Primo 8 into Denny's, LK proceeding public meeting to be held July 21<sup>st</sup>. Bob from merchants group discussed ice skating in East End Park in the winter season – will follow up with the Recreation Department

b. CT Open House Day: Susie will forward chamber of commerce information. CTvisit.com: Susie will contact with Carol

c. Organization Planning: plan meetings and add a second meeting, some emergency meetings are necessary but unique

d. Bike Path: Anna to connect with the environmental committee, Loretta Trembly to connect regarding bike paths

9. Correspondence/Bills:

10. Adjournment

**Motion: SC Second: Vote: 8:05 pm**