

Board of Recreation minutes  
May 1<sup>st</sup> 2013

Call to order: Jim DiVita @ 7:03pm

Members in attendance- Kurt Williams, Lois Clough , Jim DiVita, ,Kurt Root, George Mills, Diane Ransom ,Kurt Root, Brian Shaughnessy , Lou Fracasso

Director Tricia Twomey,

Absent: Tim Wheeler

Approval of Last Meeting Minutes: Approval of April 3<sup>rd</sup> 2013 minutes

Motion to accept by Diane Ransom, Seconded Lou Fracasso: Vote: Unanimous

Public comment- None

Agenda Review:- No Changes

Chairman's report-

Overview of opening night ceremony for Baseball/Softball was given.

Director's report- Tricia Twomey: Highlights from Directors report

- A. 2012-2013 Budget . Two months left in fiscal year and approx. \$55,000 left in budget. Could be close at the end due to summer staff training requirements. Maintenance workers started later this spring and are limited to 25 hrs/wk.
- B. Skate Park : Review of package of safety/ improvement options presented by Director Twomey . Total of four options reviewed/discussed. Options for minor improvement would be contingent on available funds from Rec Department Program accounts. Larger scale improvements/replacement would most likely need to be budgeted for. Tricia has met with new Finance director regarding approx. \$64,000 that was in program accounts as of last October. Currently it is unknown how much will be in accounts if any until audits are completed. Additionally, Tricia discussed that there will be a new format coming from finance on handling Rec depart funds in the future. Target early July to implement.

Discussions on damaged equipment and what to do? Concerns on movement of equipment offsite and potential for additional structural damage.

Motion by Kurt Williams to move damaged equipment to corner of skatepark fencing , place inwards and secure. Seconded by George Mills : Vote : Unanimous

Motion by Diane Ransom to have Tricia proceed with option #2 repair (\$18,000) on equipment when/if funds from accounts become available. Seconded by Lois Clough: Vote : Unanimous

- C. Highland Lake Relay Race : Event scheduled for August 18<sup>th</sup>. Change planned in bike leg. This year one lap is proposed instead of two. Hopefully this will generate more participants especially in the Iron group. Will potentially hinder team event since in years past 2 team members could ride one lap apiece. Event permit has been submitted to State DEEP with the hope of getting permit sooner than later. Group to publicize sooner with first press release mid May and info going to schools and NWCC. Next meeting scheduled for May 15<sup>th</sup> 10:00am Blue Room.
- D. Summer Staff: All applications are due noon Friday May 3<sup>rd</sup>. Currently 5 life guard and 14 camp counselor applications . Tricia will go through applications and will conduct interviews during May. Supervisor will be hired first and then be involved in interview process for remaining counselors . Target is 8 summer counselors.

- E. Geo caching Event : Program proposal included in board member package . Program to be run by Tricia and Sue Ellen Hill. Board is in agreement to support
- F. Summer camp: First week of July camp will begin. Camp will be off July 4<sup>th</sup> and 5<sup>th</sup> . Want to promote kids/parents to come for entire week instead of day by day. Proposed rate will be \$ 25/day or \$80/week.

Motion to accept proposed rate by Lois Clough: Seconded by George Mills :Vote Unanimous  
G: Summer Brochure: Will have brochure out by May 15<sup>th</sup> . Brian would like to add Flag football open registration dates if possible.

Brochure discussion also led to possibilities of entertaining Rec Department own web site for activities/communications.

H: Home Run Derby: Still slated for August 11<sup>th</sup> ...Rain date August 12th

I. Kids Day: Slated for June 15<sup>th</sup> East End Park. Playground enhancement group involved along with camp counselors and Fire Thrower acts. Targeting for kids ages 5-12(K-6 Grade)

J. Bathroom Facilities: Review of project looks good at this time. Project will be slated to start after July .. Mark Douglass to be getting project planning phases moving.

#### Committee Reports-

**Baseball:** Kurt Williams

Opening ceremonies held 4/22

Season is open and running .All Spring Baseball/Softball leagues games have commenced.

**Mens Basketball:** Kurt Root

Financial review included in board member package. 15 Teams started and only 1 dropped out.

**Mens Softball :** Kurt Root

Season planned to start Monday May 13<sup>th</sup> . So far 12 teams ( one division). Team cost this year will be \$675 a \$25 increase from last year

Coed: Some interest expressed to date. If enough interest a league could start June 11<sup>th</sup> .

**New Business:** None

**Old Business:**

Brian Shaughnessy: Sr. Olympics: Investigation and planning phases getting a little more serious. Will be meeting with YMCA 5/2 to discuss their possible facilities usage.

Phases of Project: Facilities.....Events.....People.

**Adjournment**

Adjourn @8:43 pm ; Motion by Lou Fracasso , Second Brian Shaughnessy : Vote : Unanimous

Next Meeting June 5th 2013 @ 7:00pm Town Hall

Respectfully Submitted,

Kurt D Williams

Recreation Board Secretary

The Above Minutes Have Not Been Approved

By The Recreation Board. Approval

Date Will Be Next Regularly Scheduled Meeting.