



TOWN OF WINCHESTER – CITY OF WINSTED

Town Hall – 338 Main Street

WINSTED, CONNECTICUT 06098

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MAR 2 - 2016

**Minutes of Regular Meeting
Water & Sewer Commission**

**Probate Conference Room, Town Hall, 338 Main Street, Winsted
February 9, 2016**

SHEILA S. SUDACK
TOWN CLERK OF WINCHESTER
WINSTED, CONN.

Chairman, Richard Nalette, called the meeting to order at 7:17 p.m. The following members were present: John Massicotte, Tim Moran and Tim O'Meara. Also present were Jim Rollins, Director of Public Works and Bruce Stratford, Director of Finance. David Villa was absent excused.

Public Input – none

Approval of Minutes from January 12, 2016.

Motion by T. Moran to approve the minutes of January 12, 2016. Second by T. O'Meara -
Vote: All in favor, *motion carried.*

Updated Budget of 2015-2016: Mr. Stratford distributed the current budget with bank statements attached. Extensive discussion followed regarding water and sewer revenues and expenditures, separating retainage from last year's budget for better reporting, pump repair encumbrances, repayment to the general fund, etc. Mr. Stratford asked the commission to support an IT upgrade; explained the costs. Discussion followed regarding the equipment upgrades needed, cost projections, RKL providing IT support, merging education and town systems, etc. **Motion by T. O'Meara to accept moving \$2,000 from sewer account 317-835-0000 and \$2,000 from water account 322-835-0000 to be made available for hardware and software upgrades.** Second by T. Moran. **Vote:** All in favor - *motion carried unanimous.*

Receive trucks for water department: pick-up trucks are delivered (undercoating both)

Update on questions asked of the Finance Director: addressed earlier

Handle water and sewer emergency calls: Mr. Rollins explained he knows what Berkshire Alarm will charge but waiting for AccuCom information to avoid redundancy; explained what the AccuCom package will address – huge benefit to the Town. Discussion followed regarding AccuCom cost to each department (Public Works, Town Clerk, Assessor, Building, Police, etc.).

Fee for turning on and off service: Town attorney is going to suggest form and wording for Public hearing.

Indian Meadow Sewer Line: nothing new to report

Indian Meadow Water Line: Chairman to proceed with getting price from Hycamp to TV line under River

Watershed Inspection Report: Motion by J. Massicotte to waive bid procedure and award contract to Leonard Engineering for the amount of \$6,000 Sec'd by Tim O'Mera. **Vote:** All in favor - *motion carried unanimous.*

Update on PPG Grant: Motion by J. Massicotte to waive bid procedure and award contract to Leonard Engineering for the amount of \$2,500. Sec'd by Tim O'Mera, **Vote:** All in favor - *motion carried unanimous.*

The Town of Winchester is an equal opportunity provider, employer and lender.

Old Business:

- **Upland Avenue:** Mr. Rollins said the State cleared out trees and brush but have heard nothing more.
- **Historical Study:** nothing new to report

New Business:

Discussion regarding requests from various agencies pertaining to planned future projects. Extensive discussion followed.

Adjournment:

Meeting adjourned 9:00 p.m. with motion by T. Moran. Second by T. O'Meara. **Vote:** All in favor - *motion carried unanimous.*

Minutes Respectfully Submitted,



Richard Nalette
Chairman, Water & Sewer Commission