



TOWN OF WINCHESTER – CITY OF WINSTED

Town Hall – 338 Main Street  
WINSTED, CONNECTICUT 06098

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MAY 16 2013

TOWN OF WINCHESTER  
WINSTED, CONN.

***Minutes of Regular Meeting  
Water & Sewer Board***

***Lee Anne LaClaire Room, Town Hall, 338 Main Street, Winsted  
May 14, 2013***

Call to order was made by Chairman Richard Nalette at 7:08 p.m. The following members were present: Richard Nalette, John Massicotte and Stephen Vaill. Tim Moran was absent and Ray Winn was absent excused.

Public Input - none

Copies of the proposed water and sewer budgets were distributed.

**Minutes of Last Meeting:** Motion by S. Vaill to *approve* the minutes of the April 9, 2013 meeting. Second by J. Massicotte. **Vote:** All in favor - *motion carried unanimous.*

Motion by J. Massicotte to *approve* the minutes of the April 18, 2013 meeting. Second by S. Vaill. **Vote:** All in favor - *motion carried unanimous.*

**Discussion/possible action regarding Water Regulations:** Chairman Nalette explained he met with Jim McCarthy, Steve Vaill & David Battista; Draft #4 – May 14, 2013 is the most recent, accurate draft. S. Vaill asked about the Schedule of Rates; noted Dave Battista said he was going to set it as a separate page. Chairman Nalette said just have to set a date for the Public Hearing. Motion by S. Vaill to have the Public Hearing at the next regular meeting on June 11, 2013 at 7 p.m. Second by J. Massicotte. **Discussion:** Discussion followed regarding posting the public hearing, missing schedule of rates, add to the table of contents, having the regulations available for public inspection, change “attachment” to “appendix” and make the same heading for the appendixes. **Vote:** All in favor - *motion carried unanimous.*

**Discussion/possible action regarding Water & Sewer Budgets as Proposed by Finance Director Robin Manuele:** Chairman Nalette explained he will be presenting the proposed budget to the Selectmen at their regular meeting on May 20<sup>th</sup>; suggested not passing it until after the presentation. Motion by S. Vaill to *table* the water budget. Second by J. Massicotte. **Discussion:** Discussion followed regarding voting on the budgets independently. **Vote:** All in favor - *motion carried unanimous.*

Motion by J. Massicotte to *table* the sewer budget. Second by S. Vaill. **Vote:** All in favor - *motion carried unanimous.*

J. Massicotte asked about the sewer revenues versus the water revenues. Chairman Nalette explained both budgets reflect a 96% collection rate; noted the Water & Sewer Board will have

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to pay for the heating system; just need the final inspection. J. Massicotte verified the balance is budgeted. Chairman Nalette noted funds were in the contingency.

**Discussion/possible action regarding Pipe Replacement on Upland Avenue:** Chairman Nalette said he talked with Jim McCarthy who hasn't devised a plan yet but working on it. **Motion by J. Massicotte to *table* the replacement of piping on Upland Avenue.** Second by S. Vaill. *Discussion:* Discussion followed regarding funding the work. **Vote:** All in favor - *motion carried unanimous.*

**Old Business:**

- Brief Discussion took place on the Barkhamsted agreement and pending technical designs.
- By-Laws Update – nothing new

**New Business:**

J. Massicotte verified Robin Manuele is establishing new accounts for water & sewer. Chairman Nalette explained as of 7/1, the water fund, sewer fund and town fund will have separate accounts and need 2 signatures. Extensive discussion followed regarding the process for transferring money to the Town and the process/function of a "transfer account".

**Meeting adjourned at 7:35 p.m.**

Minutes Respectfully Submitted,

  
Laurie Bessette  
Minutes Secretary

**Next Regular Meeting:**

Lee Anne LaClaire Room  
June 11, 2013  
7:00 p.m.