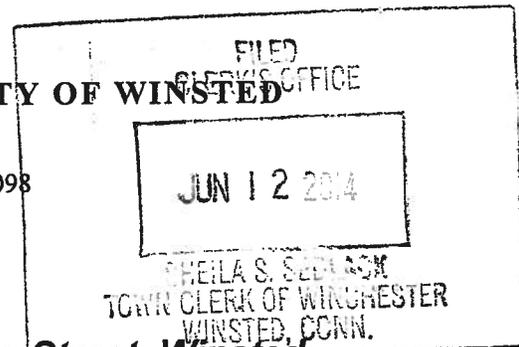




TOWN OF WINCHESTER – CITY OF WINSTED

Town Hall – 338 Main Street
WINSTED, CONNECTICUT 06098



**Minutes of Regular Meeting
Water & Sewer Board
Probate Conference Room, Town Hall, 338 Main Street, Winsted
June 10, 2014**

Call to order was made by Chairman Richard Nalette at 7:09 p.m. The following members were present: Richard Nalette, John Massicotte, Tim O'Meara and David Villa. Tim Moran arrived later in the meeting.

Public Input - none

Fund Transfer for King, King & Associates Invoice of \$7,000 (Water Fund \$1,000 from 003-0322-835-0000-0000 Contingency to 003-0321-0384-0000-0000 Audit Fee; Sewer Fund 002-0317-835-0000-0000 Contingency \$1,000 to Audit Fee 002-0315-384-0000-0000): Chairman Nalette explained the bill came in for \$7,000; only budgeted \$2,500 from each side of water and sewer so need to transfer an extra \$1,000 from each side. **Motion by J. Massicotte to approve the fund transfer of \$1,000 from 003-0322-835-0000-0000 Contingency to 003-0321-384-0000-0000 Audit Fee and \$1,000 from 002-0317-835-0000-0000 Contingency to Audit Fee 002-0315-384-0000-0000.** Second by D. Villa. **Vote: All in favor - motion carried unanimous.**

T. Moran arrived at 7:12 p.m.

Discussion and Possible Adoption of 2014-2015 Budget: Chairman Nalette distributed copies of the water and sewer budgets; explained he verified actual amounts for each side of the budget with the interim finance director.

Water Budget: Chairman Nalette explained he evaluated the unexpended money which totals approximately \$590,000. J. Massicotte noted the budgeted revenues have not been received. D. Villa added still have to pay the Town \$200,000. Extensive discussion followed regarding the fund balance, a recent email exchange with the interim finance director, a line item for retained earnings, etc.

Sewer Budget: Chairman Nalette said there is approximately \$252,000 unexpended. Extensive discussion followed regarding implementing the budget presented by the former public works director, keeping track of monies going into the new fiscal year, budget formatting, amending last year's budget for this year, labor rates, etc.

Motion by D. Villa to adopt the proposed water and sewer budgets for 2014-2015. Second by T. O'Meara. *Discussion:*

Water Budget: Extensive discussion followed regarding increasing the medical, increasing the heating fuel by \$15,000, decreasing the electrical by \$15,000, need to buy parts for the computer interface from capital for \$15,000, budget for a new pick-up truck for \$20,000, upgrading the computer system rather than buying parts, cost of the truck, maintenance of pumping equipment, state reporting, brush cutting, increase the audit line to \$5,500 and ads/legal notices to \$2,000, the billing amount should stay the same, duplicate lines for benefits/pension, chemicals, heating system line can be eliminated, proposed part-time person for billing was not included in the proposed budget, medical insurance, engineering services will be \$10,000, etc.

Sewer Budget: Discussion followed regarding reducing various anticipated revenue lines, salaries, increase audit fee to \$3,500, decrease electricity \$15,000, increase heating \$15,000, maintenance of equipment, engineering services, increase contingency in WPCA (002-835-0000-0000) to \$6,880 and rename it contingency/engineering services, general labor (\$50,000), overtime, increase pumping station to \$13,000, lawn mowing bids, eliminating the JWC cartridge cutter item, adding money for the pumps, rebate for the generator is included in the budget, etc.

Vote to adopt the proposed 2014-2015 water and sewer budgets with the recommended changes: All in favor - *motion carried unanimous.*

Old Business - none

New Business - none

Meeting adjourned at 8:45 p.m.

Minutes Respectfully Submitted,

Laurie Bessette
Minutes Secretary

Next Regular Meeting:

Probate Room
July 8, 2014
7:00 p.m.