



TOWN OF WINCHESTER - CITY OF WINSTED

Town Hall - 338 Main Street
WINSTED, CONNECTICUT 06098

FILED
CLERK'S OFFICE

JUN 13 2013

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TOWN OF WINCHESTER
WINSTED, CONN.

**Minutes of Regular Meeting
Water & Sewer Board**

**Probate Room, Town Hall, 338 Main Street, Winsted
June 11, 2013**

Call to order was made by Chairman Richard Nalette at 7:02 p.m. The following members were present: Richard Nalette, John Massicotte, Tim Moran and Stephen Vaill. Ray Winn was absent excused.

Copies of the Commission by-laws were distributed (one copy was submitted to the Town Clerk on 6/12/2013).

Public Input - none

Public Hearing for Water Regulations: Motion by T. Moran to open the Public Hearing at 7:03 p.m. Second by J. Massicotte. Vote: All in favor - motion carried unanimous.

Discussion followed regarding the regulations - no public comment was received. **Motion by T. Moran to close the Public Hearing at 7:08 p.m. Second by J. Massicotte. Vote: All in favor - motion carried unanimous.**

Discussion/possible action on the water regulations: Motion by J. Massicotte to accept the water regulations. Second by S. Vaill. Vote: All in favor - motion carried unanimous.

Motion by R. Nalette to add to the agenda "discussion/possible action on fund transfers as requested by Finance Director Robin Manuele". Second by T. Moran. Vote: All in favor - motion carried unanimous.

Discussion/possible action on fund transfers as requested by Finance Director Robin Manuele: Motion by J. Massicotte to approve transfer of \$5,439.00 from account #317-921-0002 (Office Supplies) to account #317-921-0003 (Water Billings) for the Water Works Department. Second by S. Vaill. Vote: All in favor - motion carried unanimous.

Motion by J. Massicotte to approve transfer of \$13,634.00 from account #321-197 (Overtime) to account #321-190 (Administrative Salaries) for \$10,270.00 and account #321-384 (Audit Fee) for \$3,364.00 for the Water Works Department. Second by S. Vaill. Vote: All in favor - motion carried unanimous.

Motion by J. Massicotte to approve transfer of \$16,433.00 from account #322-835 (contingency) and \$10,000.00 from account #322-878-0005 (truck) to account #322-878-0006 (Crystal Lake Dam Repairs) for the Water Works Department. Second by S. Vaill. Vote: All in favor - motion carried unanimous.

The Town of Winchester is an equal opportunity provider, employer and lender.

Motion by J. Massicotte to approve transfer of \$7,803.00 from account #315-202 (Sick & Vacation Pay Accrual) to account #315-806-0001 (Sewer Billings) for \$4,439.00 and account #315-384 (Audit Fee) for \$3,364.00 for the Sewer Fund. Second by S. Vaill. Vote: All in favor - motion carried unanimous.

Motion by J. Massicotte to approve transfer of \$60,000.00 from account #317-403-0001 (Hillside Place Sewer Repairs) and \$191,924.00 from account #317-835 (Capital Reserve) to account #913-301-0003 (Sewer Assessments – Principal) for \$210,699.00 and account #913-302-0003 (Sewer Assessments – Interest) for \$41,225.00 for the Sewer Fund. Second by S. Vaill. Vote: All in favor - motion carried unanimous.

Minutes of Last Meeting: Motion by J. Massicotte to approve the minutes of the May 14, 2013 meeting. Second by S. Vaill. Vote: All in favor except T. Moran (abstained) - motion carried.

Discussion/possible action regarding 2013-2014 Water & Sewer Budgets as Proposed by Finance Director Robin Manuele: Discussion took place regarding increasing the billing amount in each fund to \$12,000.00 due to the fund transfers made earlier in the meeting to adjust the 2012-2013 budgets. **Motion by J. Massicotte to increase account #921-0003-0000 in the water budget from \$5,000.00 to \$12,000.00 and increase account #806-0001-0000 in the sewer budget from \$6,000.00 to \$12,000.00. Second by T. Moran. Vote: All in favor - motion carried unanimous.**

Motion by S. Vaill to accept the water and sewer budgets with the above proposed changes. Second by J. Massicotte. Vote: All in favor - motion carried unanimous.

Discussion/possible action regarding Pipe Replacement on Upland Avenue: Chairman Nalette said he talked with Jim McCarthy – will wait for the new Director of Public Works to be put in place.

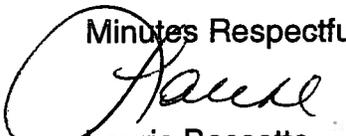
Old Business:

- Brief Discussion took place on the Barkhamsted plans for the new health center building.
- By-Laws Update – S. Vaill clarified the location of the office specified in the By-laws.

New Business - none

Meeting adjourned at 7:34 p.m.

Minutes Respectfully Submitted,



Laurie Bessette
Minutes Secretary

Next Regular Meeting:

Probate Room
July 9, 2013
7:00 p.m.