



TOWN OF WINCHESTER -- CITY OF WINSTED

Town Hall - 338 Main Street  
WINSTED, CONNECTICUT 06098

FILED  
CLERK'S OFFICE

AUG 14 2014

SHEILA S. SEDLACK  
TOWN CLERK OF WINCHESTER  
WINSTED, CONN.

**Minutes of Regular Meeting  
Water & Sewer Board**

**Probate Conference Room, Town Hall, 338 Main Street, Winsted  
August 12, 2014**

Call to order was made by Chairman Richard Nalette at 7:07 p.m. The following members were present: Richard Nalette, John Massicotte, Tim Moran and David Villa. Tim O'Meara was absent excused.

**Public Input** – Town Manager Dale Martin explained he extended an offer to a Director of Public Works candidate.

**Waive Bid Procedure for Ti-Sales regarding Update of Hand-Held Meter-Reading Data Collectors – Amount \$12,500 and Associated Software Updates Required:** Chairman Nalette distributed information from Ti-Sales; currently using 3 readers; purchasing 2 replacements and get a single loaner; added that the Public Works Administrative Assistant must have an updated computer to service the readers (the current computer is too old); this is the bare minimum. T. Moran suggested just purchasing 3. Chairman Nalette said better to borrow the 3<sup>rd</sup>; noted Ti-Sales is the only company that sells them. D. Villa stated this is a smart investment – codify our technology needs and stay ahead of the curve. **Motion** by D. Villa **to waive the bid not to exceed \$12,500.00.** Second by J. Massicotte. *Discussion:* Discussion followed regarding the proposed completion date being prior to the next cycle. **Vote:** All in favor - *motion carried unanimous.*

**Waive the Bid Procedure for E-One Pump Supplier for 6 New Grinder Units – Amount \$20,000:** Chairman Nalette said Jim McCarthy needs 6 grinder pumps – existing units are going; will get the best price if purchasing 6 or more. D. Villa noted the pumps are consumables which fail catastrophically. **Motion** by D. Villa **to waive the bid for 6 grinder pumps not to exceed \$20,000.00.** Second by J. Massicotte. *Discussion:* Discussion followed regarding repairing the failing pumps, have 6 on hand versus 350+ in operation, whether money is in the budget for this and what happens when the pumps overheat. **Vote:** All in favor - *motion carried unanimous.*

Chairman Nalette asked that approval of minutes from June 10, 2014 and July 15, 2014 be added to the agenda. **Motion** by D. Villa **to add approval of minutes from June 10, 2014 and July 15, 2014 to the agenda.** Second by T. Moran. **Vote:** All in favor - *motion carried unanimous.*

**Motion** by T. Moran **to approve the minutes from June 10, 2014 and July 15, 2014.** Second by D. Villa. **Vote:** All in favor - *motion carried unanimous.*

**Old Business** - none

**New Business**

J. Massicotte questioned various items in the water and sewer budgets. Chairman Nalette explained encumbered items and will follow up with the new Director of Finance to verify others.

**Meeting adjourned at 7:30 p.m.**

Minutes Respectfully Submitted,



Laurie Bessette  
Minutes Secretary

**Next Regular Meeting:**

Probate Room  
September 9, 2014  
7:00 p.m.