



TOWN OF WINCHESTER – CITY OF WINSTED

Town Hall – 338 Main Street
WINSTED, CONNECTICUT 06098

FILED
CLERK'S OFFICE

OCT 16 2014

SHEILA S. BLACK
TOWN CLERK OF WINCHESTER
WINSTED, CONN.

**Minutes of Regular Meeting
Water & Sewer Board
Probate Conference Room, Town Hall, 338 Main Street, Winsted
October 14, 2014**

Call to order was made by Chairman Richard Nalette at 7:00 p.m. The following members were present: Richard Nalette, John Massicotte, Tim Moran and David Villa. Also present was Jim Rollins, Director of Public Works. Tim O'Meara was absent excused.

Chairman Nalette recommended Approval of the August 12, 2014 minutes be added to the agenda. **Motion** by D. Villa to **add approval of the August 12, 2014 minutes to the agenda**. Second by J. Massicotte. **Vote:** All in favor - *motion carried unanimous*.

Public Input – none

Waive Bid Procedure for Paving on North Main Street and Main Street: Chairman Nalette explained the proposals are not in yet; milling/paving needs to be done before winter. Discussion followed regarding the State requires smoothing out the patching done adjacent to the Chiropractor on North Main and Cumberland Farms on Main Street. **Motion** by T. Moran to **waive the bid not to exceed \$12,000.00 for both locations**. Second by D. Villa. *Discussion:* Discussion followed regarding taking the money from 0317-925-0002. **Vote:** All in favor - *motion carried unanimous*.

Increase Amount to Install Updated Software so that Present System will Accept New Handhelds Meter Interface, \$1,190.00 to R. Walsh Associates: Chairman Nalette explained the anticipated amount was exceeded; noted a price was given for 6 hours but purchasing a 10-hour block at \$119/hour is cheaper. Discussion followed regarding why the amount was exceeded, the contract with Ti-Sales and interfacing with R. Walsh, \$1,190 includes testing, age of the computers, etc. Chairman Nalette said no motion is necessary – only informing the Commission. J. Massicotte felt a motion is necessary since this was originally approved as a bid waiver. **Motion** by J. Massicotte **for a bid waiver for R. Walsh for \$1,190.00 to make the handhelds compatible with the existing computers**. Second by T. Moran. **Vote:** All in favor - *motion carried unanimous*.

Old Business

J. Massicotte asked for an update on the E-One pumps. Chairman Nalette said he will follow-up.

New Business

Motion by T. Moran to **approve the minutes from August 12, 2014**. Second by J. Massicotte. **Vote:** All in favor - *motion carried unanimous*.

J. Massicotte said he had the meter changed at his house; asked about the status of the part-time person to help Sandy. Brief discussion followed regarding it was taken out of the budget. J. Massicotte asked about increasing the rates to allow for the anticipated work (Upland Avenue, Moore Avenue pump station, etc.). Chairman Nalette noted one of the bonds dropped off. T. Moran agreed but noted it's only been just over a year since the increase. D. Villa asked about the net surplus. Chairman Nalette explained the hard-close was only last month – waiting to get final figures. Additional discussion followed regarding the part-time person to help Sandy.

Water Budget: J. Massicotte questioned various items (administrative salaries, truck purchase, etc.). Discussion followed regarding charging a shut-off and turn-on fee for seasonal Lake residents. Chairman Nalette said waiting for 2015 truck models (aluminum bodies). D. Villa asked about the computer interface line item. Chairman Nalette explained this allows the Town to stockpile the computer supplies going out of production. Discussion followed. J. Massicotte asked about the nitrogen credits. **Motion** by J. Massicotte *to move \$5,160 from 0317-835-0000-0000 to 0999-753-0005-0000*. Second by D. Villa. **Vote:** All in favor - *motion carried unanimous*. Brief discussion followed regarding decreasing the nitrogen.

Sewer Budget: **Motion** by J. Massicotte *to move \$280 from 0317-835-0000-0000 to 315-381-0000-0000*. Second by D. Villa. *Discussion:* Discussion followed regarding insurance settlement from the Centrella claim should be shared with water and sewer. **Vote:** All in favor - *motion carried unanimous*. J. Massicotte questioned various items (pumping station, administrative salaries, computer software, manhole rehabilitation, etc.). Discussion followed.

Mr. Rollins noted he is pleased to see the Commission comb through the budget.

Meeting adjourned at 7:45 p.m.

Minutes Respectfully Submitted,


Laurie Bessette
Minutes Secretary

Next Regular Meeting:

Probate Room
Wednesday, November 12, 2014
7:00 p.m.