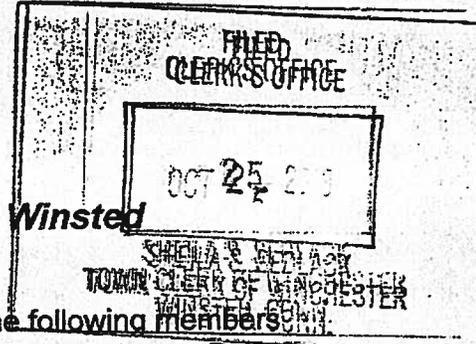




## TOWN OF WINCHESTER – CITY OF WINSTED

Town Hall – 338 Main Street  
WINSTED, CONNECTICUT 06098

### **Minutes of Special Meeting Water & Sewer Board Probate Room, Town Hall, 338 Main Street, Winsted October 17, 2013**



Call to order was made by Chairman Richard Nalette at 7:00 p.m. The following members were present: Richard Nalette, John Massicotte and Tim Moran. Also present were Public Works Director, Neil Amwake and Robin Manuele, Finance Director.

**Public Input – None.**

**Minutes of Last Meeting:** Motion by T. Moran to *approve the minutes of the Sept. 10, 2013 meeting.* Second by R. Nalette. **Vote:** All in favor - *motion carried unanimous.*

**Discussion/possible action regarding Pipe Replacement on Upland Avenue:** Tabled

**Update on Discussion with Barkhamsted regarding Water & Sewer:**

Agreement in the works regarding Developer's Agreement documents with the Town of Barkhamsted.

**Discussion regarding the Budget:** Robin is going to revise budget as needed and signed for by the commission to account for line items needed. Motion to approve transfers by T. Moran and seconded by J. Massicotte. **Vote:** All in favor - *motion carried unanimous.*

**Old Business –** Motion to add to the agenda, waive bid procedure for purchase of Muffin Monster cutter cartridge for the wastewater treatment plant by T. Moran seconded by J. Masicotte. **Vote:** All in favor - *motion carried unanimous.* **Motion to waive bid process.** **Vote:** All in favor - *motion carried unanimous.*

### **RATES FOR WATER AND SEWER**

Public Works Director asked that the Commission revise the rate for water shut offs. Please note that there is no proposed rate change to reinstate water service. The Commission agreed though a public hearing may be required; which will be verified prior to the next meeting. The Director of Public Works also believes that an interest charge (18.00% per year/1.50% per month simple interest) on past due fees for septage haulers will encourage them to pay on time, will check also.

**New Business:** None

**Meeting adjourned at 8:05 p.m.**

Minutes Respectfully Submitted,

Richard Nalette  
Chairman

### **Next Regular Meeting:**

Probate Room  
November 12, 2013  
7:00 p.m.